

**MINUTES  
REGULAR MEETING**

**WEDNESDAY, JUNE 4, 2008**

**ROBERT LIVERMORE COMMUNITY CENTER  
4444 EAST AVENUE, LIVERMORE, CALIFORNIA**

**5:30 P.M.**

**LARKSPUR NORTH**

**7:00 P.M.**

**CRESTA BLANCA BALLROOM**

**DIRECTORS PRESENT:** Director Faltings, Director Kamena, Director Wilson and President Goodman

**DIRECTORS ABSENT:** Director Furst

**STAFF MEMBERS PRESENT:** Tim Barry, Lora Cohen, Michael Kyle, Gretchen Sommers

**1. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

Meeting was called to order by President Goodman at 5:38 p.m. All Directors were present except Director Furst and Director Kamena.

**2. ADJOURNMENT TO A WORK SESSION ON THE PRELIMINARY OPERATING AND CAPITAL IMPROVEMENTS BUDGETS FOR FISCAL YEAR 2008/2009 (5:30 P.M.)**

- 2.1 Recommendation for F/Y 2008/2009 Operating Budget.
- 2.2 Recommendation for F/Y 2008/2009 Salary and Benefits.
- 2.3 Presentation on Retirement Benefits.
- 2.4 Recommendation for F/Y 2008/2009 Fund Balance (Reserves) Designations.
- 2.5 Recommendation for F/Y 2008/2009 Capital Improvement Budget.

President Goodman commended staff for its hard work on the budget preparation process.

General Manager Barry reviewed the staff report, referring to a slide presentation and various supporting reports and documents. He stated that the 2008/09 preliminary budget is balanced. He reviewed the following elements of the Operating Budget:

- a) Revenue: property tax revenue; special assessment, RDA fiscal impact fee, grant revenue; sundry revenue, cash designations for encumbrances, equipment purchases and one-time expenses
- b) Expenses: salaries and benefits, increased cost of salary and benefits proposal, services and supplies; RLCC furnishings & fixtures and capital equipment

Director Kamena arrived at 5:48 p.m.

Mr. Barry introduced Robert Gaumer, Legal Counsel for Alameda County Employees' Retirement Association (ACERA) and Andy Yeung, Actuary from the Segal Company, and stated that they are present this evening to answer any questions Directors might have regarding the District retirement plan. Mr. Barry reported in detail regarding the proposal to increase the

District retirement benefit, explaining the current and proposed benefits, and how LARPD's retirement program works, as well as how it differs from that of other public agencies.

President Goodman asked for Director questions. Directors asked for clarification on the following: percentage of employee salary that LARPD pays toward a retirement plan and benefit formula; defined contribution vs. defined benefit; medical vs. retirement benefits; request for more information on the percentage that other agencies contribute; importance of comparing like entities; and the different options available for obtaining and structuring the benefits.

General Manager Barry continued his report, talking about the following elements:

c) Fund Balance (Reserves) Designations (unrestricted operating fund balance; cash designations for encumbrances, equipment purchases and one-time expenses; recommendation for continuing additions to designations for future building, maintenance and capital projects and equipment purchases; designation for economic uncertainty)

d) Alternative Budget Strategy (should there be additional ERAF property tax shifts to the state)

General Manager Barry asked if Directors had any questions about the operating budget. Directors asked for clarification on the following: new position in Human Resources; bear-resistant lockers at Camp Shelly; portable vs. permanent accessible restroom for Camp Shelly; Junior Rangers program; request for actual figures for 2007/08 for comparison; new positions; new positions in park maintenance and the associated costs; and the park maintenance budget.

Due to time constraints, additional discussion about the Operating and the Capital Improvement Project budgets will be deferred to another workshop. It was suggested that Directors forward any budget questions to staff in advance.

Adjourned to Regular Meeting at 6:55 p.m.

**3. CONVENE TO REGULAR MEETING**

**4. CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

Meeting was called to order by President Goodman at 7:12 p.m. All Directors were present except Director Furst.

**5. PUBLIC FORUM**

President Goodman opened public comment. No public comment received. President Goodman closed public comment.

**6. CONSENT AGENDA:**

**6.1 BOARD MINUTES**

6.1.1 Meeting of May 14, 2008

**6.2 COMMUNICATIONS:**

6.2.1 General Manager's Monthly Report for May to be presented at June 25, 2008 meeting due to the fact that meeting packets were prepared before end of May.

6.2.2 Letter from Sue Koopman and Gary Mansfield regarding use of firearms at Robertson Park.

6.2.3 Letter from Quail Run Home Owners Association regarding use of firearms at Robertson Park.

President Goodman asked if Directors wished to remove any items from the Consent Agenda. No items removed. On a motion by Director Faltings, seconded by Director Wilson, approved the Consent Agenda, passing 4-0. Director Furst was absent.

**7. CONSENT AGENDA RESOLUTIONS:**

**7.1 FISCAL YEAR 2008/2009 APPROPRIATION LIMIT**

Resolution No. 2118, a resolution establishing the District's annual Appropriation Limit for Fiscal Year 2008/2009.

**7.2 HIRING RELATIVES OF EMPLOYEES**

Resolution No. 2119, a resolution approving the hiring of relatives of part-time employees.

**7.3 DISTRICT GENERAL ELECTION**

Resolution No. 2120, a resolution calling for the District's election on November 4, 2008 and requesting that the Board of Supervisors of Alameda County permit consolidation with the statewide general election on November 4, 2008.

President Goodman asked if Directors wished to remove any items from the Consent Agenda Resolutions.. No items removed. Director Faltings made a motion, seconded by Director Wilson, to approve Resolutions No. 2118, 2119 and 2120. President Goodman invited discussion by the Directors. No discussion.

Resolution No. 2118, establishing the District's annual Appropriation Limit for Fiscal Year 2008/2009; Resolution No. 2119, approving the hiring of relatives of part-time employees; and Resolution No. 2120, calling for the District's election on November 4, 2008 and requesting that the Board of Supervisors of Alameda County permit consolidation with the statewide general election on November 4, 2008 were approved by the following roll call vote:

**AYES:** *Director Faltings, Director Wilson, Director Kamena and President Goodman*

**NOES:** *None*

**ABSTENTIONS:** *None*

**ABSENT:** *Director Furst*

**8. BIDS AND PUBLIC HEARINGS:** None.

**9. OLD BUSINESS:** None.

**10. NEW BUSINESS:**

**10.1 COMMUNITY OUTREACH EFFORTS**

President Goodman stated that the Board will receive a report on LARPD Community Outreach Efforts.

General Manager Barry presented a report prepared by Assistant General Manager John Lawrence on the District's efforts to increase access to LARPD services by non-English speaking people. He said that Spanish is the language most often requested. Mr. Barry said that LARPD employs some Spanish speaking staff whose services are used. He stated that the District also uses Language Line Services, a telephone interpretation service which has provides translation for 105 different languages. Mr. Barry reported that the District has been having some publicity materials translated into Spanish, and that all of the forms and paperwork for the ESS program are translated into Spanish, along with ESS newsletters and site information, and that the swimming pool rules are printed Spanish. Also, the District has begun advertising employment opportunities in Spanish language publications. Mr. Barry reported that staff continues to look for opportunities for multi-language promotion to

the community, and that LARPD has hired American Sign Language interpreters when required by program participants with hearing impairments.

Director Wilson thanked staff for its efforts and encouraged continued awareness of multi-cultural outreach. President Goodman asked if the District requests demographic information from program participants. Mr. Barry replied that, in general, the District does not do so, but perhaps it is done in some of LARPD's enrolled subsidy programs. President Goodman inquired if LARPD tracks requests for particular languages. Mr. Barry responded that he did not believe so, although there are records of which languages have been translated for LARPD patrons by Language Line Services.

**11. COMMITTEE REPORTS**

President Goodman reported that he attended a meeting of citizens concerned about the Friendship Center closure. He said that a sub-committees formed at this meeting and that another meeting is scheduled for Saturday, June 28 at 10:00 a.m. at the Multiservice Center, for those who are interested in helping or attending. President Goodman stated that these are not District-sponsored meetings and committees.

**12. MATTERS INITIATED/ANNOUNCEMENTS BY THE DIRECTORS**

1) Director Wilson reported on her attendance on the California Trails and Greenways Conference last week. Among other sessions, there was a lecture by the author of the book, "Last Child in the Woods." She stated that the theme of the conference was getting kids outdoors, and that she found the conference to be a very valuable experience.

2) Director Faltings reminded people that the Livermore Rodeo is scheduled for June 14 & 15. She said that the LARPD Board was invited to participate in the parade, and will ride in the Livermore Stockmen's Rodeo Association stagecoach, as it used to do years ago.

3) Director Kamena stated that yesterday was the primary election, and that he ran for the 15<sup>th</sup> Assembly District, but did not win. Director Kamena thanked all of the people in the community who supported him---voters and volunteers. He congratulated Abram Wilson for winning the election.

4) President Goodman shared a letter he had received from Kerry Myers, thanking LARPD for hosting the recent Emergency Survival Expo, and saying how much her children had learned in a nonthreatening manner. President Goodman showed drawing the Myers children had made.

**13. MATTERS INITIATED/ANNOUNCEMENTS BY THE GENERAL MANAGER**

1) General Manager Barry reminded the public about the Rodeo, also. He spoke about the covered arena at Robertson Park, which was completed about one year ago. He encouraged the public to look at the LARPD website and brochure and sign up for LARPD's summer activities for people of all ages.

Meeting adjourned to Executive Session at 7:30 p.m.

**14. EXECUTIVE SESSION**

**14.1 REAL ESTATE NEGOTIATIONS**

Pursuant to Section 54956.8 of the Government Code  
Property: Sonoma School, 543 Sonoma Ave., Livermore, CA 94551  
Agency Negotiator: District Staff and/or Legal Counsel  
Negotiating Parties: Livermore Valley Joint Unified School District  
Under Negotiation: Lease agreement

**15. RECONVENE TO OPEN SESSION**

Meeting reconvened to Regular Session at 7:50 p.m.

**16. REPORT ON ACTION TAKEN IN EXECUTIVE SESSION**

No action to report.

**17. ADJOURNMENT**

Meeting adjourned at 7:51 p.m.

APPROVED,

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Steve P. Goodman  
President, Board of Directors

ATTEST:

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Timothy J. Barry  
General Manager and ex-officio  
Clerk to the Board of Directors